

CODE OF CONDUCT

FOR COLLEGE STUDENTS ON BUSES

It Is Every Student's Responsibility to behave in a manner that ensures the safety and comfort of passengers and drivers. This includes:

- **Behaving appropriately**
 - Respect the needs and comfort of other passengers
(e.g. no use of offensive or racist language, fighting, spitting, placing feet on seats, throwing things in or from the bus)
 - Give up seats to all students.
 - Adhere to the law that bans smoking on buses.
 - Obey reasonable directions from the driver and attendant (e.g. where to sit or to remain in the bus)
 - Keep arms, legs, and heads inside the bus.
 - Refrain from attracting the attention of the driver except in the case of emergency.

- **Respecting property**
 - Protect bus property
 - Ensure that buses are not vandalized
 - Report any vandalism, e.g. graffiti and window etching.

- **Holding passes**
 - Show travel passes to the driver on boarding and when directed.
 - Use the travel pass only for its intended purpose.
 - Keep your pass for your own use – you should not lend your pass to other students or borrow one from them.

Roles and responsibilities:

Students

Students will:

- Behave courteously and responsibly on buses in accordance with the Code of Conduct
- Follow reasonable instructions from drivers (e.g. where to sit or to remain in the bus when the driver is awaiting assistance from the police).

When in possession of a college bus travel pass, students must:

- Show it to the driver when requested
- Travel on the designated college bus route.

Consequences for breach of the Code of Conduct

- Depending on the gravity of the offence, students may be required to give up their college bus travel pass or may be refused travel on the bus for a period of time determined by the bus operator.
- Heavier penalties may apply to students involved in group misbehaviour.

- College principals have the right to take additional disciplinary action against a student under the college's discipline code or student welfare policy for any breach of the Code of Conduct.

Right to seek review of penalties

If students have reason to believe that a bus driver has treated them unfairly, they can raise the issue with their Guardian teacher. Guardian teacher can then contact the bus operator.

Bus drivers

Bus drivers are responsible for the general operation of buses, including:

- Driving in a safe manner and taking reasonable care for the safety of all passengers
- Behaving with civility and propriety towards all passengers
- Providing reasonable directions to ensure the safety and comfort of all passengers, including students
- Contacting the bus operator for clarification of correct procedures if there is any uncertainty in relation to student misbehaviour

Category 1 – Unacceptable behaviour

This category includes minor offences, but is not limited to behaviour that may be irritating or unpleasant. Examples include:

- Distracting the driver by persistent noise or calling out to the driver
- Failing to show a travel pass,
- Smoking
- Spitting
- Using offensive or racist language
- Minor bullying, intimidation and harassment of other passengers
- Pressing the stop button continually
- Damaging property
- Window etching
- Behaving so as to adversely affect the comfort or safety of other passengers (e.g. not giving up seats to any other and disabled passengers).

Category 2 – Dangerous behaviour

This category includes more serious offences, but is not limited to behaviour that may cause an element of danger to individuals. Examples include:

- Serious bullying and harassment of other passengers
- Allowing any part of their body to protrude from the bus while the bus is in motion
- Stopping others from disembarking at their stop
- Verbally threatening the driver
- Standing on steps or in areas not set aside for standing and refusing to sit down
- Pushing and shoving when boarding or exiting the bus
- Swinging on bus handrails
- Throwing things inside or out of the bus
- Fighting with other passengers
- Causing significant damage to property in buses

- Using matches/lighters
- Carrying dangerous items
- Group misbehaviour.

Category 3 – Highly dangerous or life threatening behaviour

This category includes major offences, but is not limited to highly dangerous behaviour.

Examples include:

- Pushing students out of the doors or windows
- Interfering with the driving controls or the emergency door release
- Assaulting the driver or other passengers
- Interfering with safety equipment
- Recklessly or negligently endangering the safety of other passengers or themselves
- Destruction of bus property.